

Robert's Rules of Order

Chart of Motions and Procedures

PART 1: MAIN MOTIONS. These motions are listed in order of precedence. A motion can be introduced if it is higher on the chart than the pending motion.

Purpose	You Say	Can Interrupt	Requires a Second	Debatable	Can be Amended	Vote Required
Close the meeting	I move to adjourn	No	Yes	No	No	Majority
Question of privilege	I rise to a question of privilege	Yes	No	No	No	None
Lay the motion aside	I move we table the motion	No	Yes	No	No	Majority
End debate	I call the question; OR I move to end debate	No	Yes	No	No	2/3
Limit or extend debate	I move that debate be limited to...	No	Yes	No	Yes	2/3
Postpone to a certain time	I move to postpone the motion to...	No	Yes	Yes	Yes	Majority
Refer to a committee	I move to refer the motion to...	No	Yes	Yes	Yes	Majority
Modify (or amend) the wording of the motion	I move to amend the motion by...	No	Yes	Yes	Yes	Majority
Bring business before the group (a main motion)	I move that...	No	Yes	Yes	Yes	Majority

(continued on other side)

PART 2: INCIDENTAL MOTIONS. No order of precedence. These motions arise incidentally and are decided immediately.

Purpose	You Say	Can Interrupt	Requires a Second	Debatable	Can be Amended	Vote Required
Enforce the rules	Point of order	Yes	No	No	No	None
Request for information	Point of information	Yes	No	No	No	None
Suspend the rules	I move to suspend the rules	No	Yes	No	No	2/3
Submit the matter to the group	I appeal the decision of the chair	Yes	Yes	No	No	Majority

PART 3: MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE GROUP. No order of precedence. Introduce only when nothing else is pending before the group.

Purpose	You Say	Can Interrupt	Requires a Second	Debatable	Can be Amended	Vote Required
Take a matter from the table	I move to take from the table ...	No	Yes	No	No	Majority
Cancel a previous action	I move to rescind...	No	Yes	Yes	Yes	2/3; or Majority with notice at previous meeting
Reconsider a motion	I move to reconsider...	No	Yes	Yes, if motion it applies to is debatable	No	Majority