

Constitution
for
Amalgamated State of Minnesota Employees

Local 2829

Article I
Name

The name of this organization shall be Amalgamated State of Minnesota Employees Local Number 2829 of the American Federation of State, County and Municipal Employees, AFL-CIO.

Article II
Affiliations

This local union shall be affiliated with Minnesota Council Number 5 of the American Federation of State, County and Municipal Employees; the Minnesota AFL-CIO; and the appropriate central body of the AFL-CIO.

Article III
Objectives

The objectives of this local union shall be to carry out on a local basis the objectives of the American Federation of State, County and Municipal Employees.

Article IV
Membership and Dues

Section 1. All employees in clerical, crafts, service, and technical classifications employed by the State of Minnesota, except those employees in other AFSCME local jurisdictions, are eligible for membership in this local union, subject to the requirements of the constitution of the International Union.

Section 2. All rights and privileges of membership in this union shall be granted on the basis of equality and shall not be denied on the basis of race, creed, color, national origin, political belief, sex, disability, religion, affectional preference, or age.

Section 3. Application for membership shall be made on a standard application form.

Section 4. Effective January 1, 2008, the biweekly dues of the local shall be 125 percent of individual hourly wage determined in October of each year. The minimum hourly rate shall not be less than the minimum rates required by the AFSCME Council 5 and AFSCME International constitutions. The minimum dues for members who have regular work schedules of twenty or fewer, but more than twelve, hours per week shall be three-quarters of the minimum dues established in this section of this article, with the same proportionate allocation.

Section 5. Payment of Dues. Membership dues shall be payable monthly in advance to the local treasurer and in any event shall be paid not later than the 15th day of the month in which they become due. Any member who fails to pay dues by the 15th day of the month in which they become due shall be considered delinquent, and upon failure to pay dues for two successive months shall stand suspended. Provided, however, that any person who is paying dues through a system of regular payroll deduction shall, for so long as such person continues to pay through said deduction method, be considered in good standing.

Section 6. Reinstatement Fee. A member suspended under the above section may be reinstated upon payment of the current month's dues. No reinstatement fee will be required.

Article V Meetings

Section 1. Regular meetings of this local shall be held once each month, at a time and place to be fixed by the membership or the local executive board.

Section 2. Special meetings may be called by the local president, the local executive board, or by petition filed with the president and signed by ten members of the local. Special meetings may also be called by the International President or his/her authorized representatives.

Section 3. The quorum for meetings of this local shall be ten (10) members in good standing.

Article VI Officers, Nominations, and Elections

Section 1. Commencing with the regular local executive board election in July 1997, the officers of this local shall be a president, a vice-president, a secretary, a treasurer, and five executive board members. These nine shall constitute the local union executive board. One executive board member shall be elected from each of the following bargaining units: Unit 2 (Crafts), Unit 3 (Service), and Unit 7 (Technical), and two (2) executive board members shall be elected from Bargaining Unit 6 (Clerical), provided that if there is no candidate from any such bargaining unit, that executive board member shall be elected from the local's membership at-large. If there is only one nominee for executive board member from any bargaining units 2, 3, and 7, plus two nominees from Unit 6, such nominee shall be declared elected. In addition, there shall be elected three members who shall serve as trustees. The trustees shall be elected to overlapping three-year terms of office. All other officers shall be elected for a term of two-years in the odd-numbered years.

Section 2. Nominations shall be made at a regular or special meeting of the local. At least fifteen days' advance notice shall be given the membership prior to the nomination meeting. A nominating committee may be appointed or elected to make nominations, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the nomination meeting. All regular elections shall be held in the month of July.

Section 3. To be eligible for office, a member must be in good standing for six months immediately preceding the election; except in the initial election held in this local; provided, however, that no retired member shall be a candidate for office.

Section 4. Conduct of Election.

- A. In any case, when there is only one nominee for office, such nominee shall be declared elected. In all other cases, election shall be by secret ballot.
- B. Election day for the officers listed in Section 1 of this article shall be the day of the July meeting of the local and the results reported to all members in attendance at said meeting.
- C. In election for officers listed in Section 1 of this article and for delegates to International Union convention, election shall be made by a majority vote of the members voting. After all eligible ballots have been received, they shall be tabulated and the candidate for each office receiving a majority of votes cast for that office shall be declared elected.

- D. Officers shall be elected by secret ballot vote, and the balloting shall be conducted so as to afford to all members a reasonable opportunity to vote. At least fifteen days' advance notice shall be given the membership prior to the holding of the election.

Section 5. All matters concerning nominations and elections in this local union shall be subject to the provisions of Appendix D, entitled Elections Code, of the International Union Constitution.

Section 6. Vacancies in office shall be filled for the remainder of the unexpired term by vote of the executive board.

Section 7. Every officer shall, upon assuming office, subscribe to the Obligation of an Officer contained in Appendix B of the International Union Constitution.

Article VII

Duties of Officers and Executive Board

Section 1. The president shall preside at all meetings of the local union and of the executive board. The president shall be a member of all committees except election committees. The president shall countersign all checks drawn against the funds of the local. The president shall appoint all standing committees and all special committees of the local, subject to the approval of the executive board. The president shall report periodically to the membership regarding the progress and standing of the local and regarding the president's official acts.

Section 2. The vice-president shall assist the president in the work of this person's office. In the absence of the president, or in this person's inability to serve, the vice-president shall preside at all meetings and perform all duties otherwise performed by the president. The vice-president may, with the approval of the local executive board, be authorized to act as co-signer of checks drawn on the local funds in place of either the president or the treasurer.

Section 3. The secretary shall keep a record of the proceedings of all membership meetings and of all executive board meetings. The secretary shall carry on the official correspondence of the local, except as the executive board may direct otherwise. The secretary shall perform such other duties as the executive board may require.

Section 4. The treasurer shall receive and receipt for all monies of the local union. The treasurer shall deposit all money so received in the name of the local union in a bank or banks selected by the executive board, and money so deposited shall be withdrawn only by check signed by the president and the treasurer. The treasurer shall prepare and sign checks for such purposes as are required by the constitution or are authorized by the membership or the executive board. The treasurer shall keep an accurate record of receipts and disbursements and shall, once each month, submit to the membership a monthly operating statement of the financial transactions of the local for the previous month. The treasurer shall at the expense of the local union and through the International Union, give a surety bond for an amount to be fixed by the executive board of the local union. The treasurer shall see that any financial reports required by the International Union Constitution to be submitted to the International Union are submitted in accordance with the International Union Constitution.

Section 5. The trustees shall make or cause to be made at least semi-annually an audit of the finances of the local, including the finances concerning any health and welfare, pension, insurance or other benefit programs covering members of such local, and shall report to the membership on the results of such audit.

Section 6. The executive board shall be the governing body of the local union except when meetings of the local union are in session. All matters affecting the policies, aims and means of accomplishing the purposes of the local not specifically provided for in this

constitution or by action of the membership at a regular or special meeting shall be decided by the executive board. The board shall meet at the call of the president or of a majority of the members of the board. A report on all actions taken by the executive board shall be made to the membership at the next following meeting. A majority of the members of the executive board shall be required for a quorum.

Article VIII Miscellaneous Provisions

Section 1. This local union shall at all times be subject to the provisions of the constitution of the American Federation of State, County and Municipal Employees.

Section 2. Except to the extent specified in this constitution, no officer of the local union shall have the power to act as agent for or otherwise bind the local union in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the local union except to the extent specifically authorized in writing by the president of the local union or by the executive board of the local union.

Section 3. Robert's Rules of Order Newly Revised shall be the guide in all cases to which they are applicable and in which they are not inconsistent with the constitution and special rules of this local union or of the American Federation of State, County and Municipal Employees.

Article IX Amendments

This constitution may be amended, revised, or otherwise changed by a majority vote of the members voting on such proposed change and such change shall take effect only upon written approval of the International President. Proposed amendments to this constitution must be made at a regular or special meeting of the local union and read and voted on at a subsequent meeting of the local union, adequate and proper notice having been given to the membership prior to the date on which the vote is taken. A written copy of the proposed amendment shall be furnished to every eligible voter at the meeting at which the vote is taken.

Approved by:

A handwritten signature in black ink that reads "Lee Saunders". The signature is written in a cursive, flowing style.

LEE SAUNDERS
President

Approval date: May 31, 2018