



## Member in Good Standing desires to become a Steward

Member, Steward or Staff fill out online Steward in Action (SIA) training request form for Local President's approval.

### Local President approves initial training:

Member completes Steward in Action (SIA),  
Council 28 President approves or denies

### Initial training is denied:

Member appeals training denial via online form to Council  
28 President within 30 calendar days.

### Council 28 President denies appointment:

Local President appeals appointment denial via online form to Council 28 Executive Committee within 30 calendar days

## Steward in Action (SIA) trained Steward desires to advance to Member Action Team (MAT) Steward

Steward completes Member Action Team (MAT) Training. Steward submits online Steward Level Advancement request form which is forwarded to Local Executive Board. The Executive Board analyzes the individual's progress, trainings attended, and shadowing experience, then votes on moving the individual to another level.

### Local Executive Board approves request:

Steward advances to Member  
Action Team (MAT) Steward.

### Local Executive Board denies request:

Member appeals denial via online form to Council 28  
President within 30 calendar days.

## Member Action Team (MAT) Steward desires to advance to Representational Steward

Member Action Team (MAT) Steward submits online Steward Level Advancement request form which is forwarded to Local Executive Board. The Local Executive Board analyzes the individual's progress, trainings attended, and shadowing experience, then votes on moving the individual to another level.

### Local Executive Board approves request:

Steward advances to Representational  
Steward.

### Local Executive Board denies request:

Member appeals denial via online form to Council  
28 President within 30 calendar days.

## Chief Steward Designation

This will be dictated by processes established by the Executive Board of each Local.

### The minimum requirements to maintain stewardship have not been changed and should be checked at every step.

As a Steward you must at a minimum:

- Attend a Collective Bargaining Agreement (CBA) training every two years
- AND complete at least 2 Continuing Steward Education (CSE's) every 2 years such as:
  - Convention/Conference Trainings- Continuing Steward Education (CSE) trainings
  - Local or worksite Shop Steward (SS) Continuing Steward Education (CSE) trainings
  - Online Shop Steward (SS) Continuing Steward Education CSE trainings
  - Other approved trainings such as Labor Notes trainings

