#### **COUNCIL 4 FALL 2023 TRAINING SCHEDULE**



# COPY & PASTE OR CLICK LINK TO SEE DATES, DESCRIPTIONS, AND TO REGISTER FOR TRAININGS. https://forms.gle/Mh4PAafsu4Gux5aq9

# Chairing an Effective Meeting: ZOOM: Sat, Oct 28 / Wed, Nov 1 / Sat, Dec 9

Best practices on how to run an effective meeting. What to do prior, during and after meetings.

#### Council 4 and AFSCME Departments and Services Provided: ZOOM: Wed, Sep 27 / Sat, Sep 30

Learn about all the valuable resources available to all our members in good standing.

#### Council 4 and AFSCME History: ZOOM: Mon, Nov 27

Review the history of labor unions and AFSCME. Learn the critical role that AFSCME had in the history of labor unions.

### Cybersecurity and Best Practices: ZOOM: Sat, Oct 14 / Wed, Dec 5

Tips and best practices will be provided by Jonny Dailey, Council 4's own IT expert. Learn some tips/tricks to help remain safe with your online experiences.

### Direct Action Organizing: ZOOM: Wed, Nov 8 / Sat, Nov 18

What to do when an issue is not a grievance. The power of and steps to escalate workplace issues that allow members to participate in direct action opportunity.

# Duty of Fair Representation: ZOOM: Wed, Oct 25 / Sat, Dec 16 / Wed, Dec 20

A duty of fair representation includes a union's responsibility to bargain for and to enforce the collective bargaining agreement, as well as process meritorious grievances filed by the employees within the bargaining unit.

### Garrity Rights: ZOOM: Wed, Oct 18 / Sat, Oct 21 / Tue, Dec 12

Protects members from being compelled to incriminate themselves during investigatory interviews conducted by employers.

<u>New Employee/Member Outreach for Leaders: ZOOM</u>: Tue, Oct 17 / Tue, Nov 14 / Tue, Dec 5 Designed for local leaders "Building Union Power from Day One." Learn why it is so critical to talk to a new employee on their first day on the job! Learn best practices for effective new employee outreach. This training will guide you through Public Act 21-25, labor friendly laws that the employer must follow.

Officers/Ex Boards/Stewards-Roles and Responsibilities: ZOOM: Tue, Oct 10 / Wed, Nov 15 / Wed, Dec 20 Review what Officers and Board members need to lead a strong, successful local/chapter. To include Officer roles and responsibilities, conducting effective meetings, assessing your membership and more.

# Stewards Training: IN PERSON AT COUNCIL 4 – 9:00am-4:00pm, Sat, Oct 7 / Sat, Dec 2

This training will help you understand your rights as a steward while representing a member and will include and overview of the whole process, 5 steps of the process, proper investigations, asking the right questions, meeting timelines, fulfilling the duty of fair representation, guiding the grievant through the process.

### Workers' Compensation Review: ZOOM: Tue, Oct 24 / Wed, Nov 29

Gain the knowledge of what needs to be done, review necessary forms, and best practices.

### TO SCHEDULE A TRAINING SPECIFIC TO YOUR LOCAL, PLEASE DIRECT INQUIRIES TO KMARTINEZ@COUNCIL4.ORG