

Meeting Minutes: Moose Lake AFSCME Labor/Management

Date: 01/06/2022
Minutes prepared by: Tracy Johannsen & Jamie Bernhardt
Location: Employee Development Room # 145; Microsoft Teams

Attendance

- Jason Anderson, Jenny Collelo, Christina St. Germaine, Sabrina Search, Art Miller, Eric Jacobson
- Terry Kneisel, Krista Gilpin, Steve Sajdak, Jordan Goodman, Cory Vargason, Tracy Johannsen, Jamie Bernhardt

Management:

- December Meeting Minutes: December meeting minutes were approved.
- Staffing Updates: 5 new SC in NEO and Lauren Peterson as Int. 6 candidates to be contacted to interview next week. Labor acknowledged the appreciation for the increase in the referral incentive for current staff.
- COVID Updates: 91 tested the 1st week and had 1 positive, 71 tested the 2nd week & 67 tested 3rd week with no positives either week. At this point, no longer doing point prevalence testing. Following MDH's site and for PPE to change we have to lower our number of positive cases in the County.
- Safety Glasses: Already addressed.
- Network Outage: Thank you for keeping tasks updated and keeping up with reports even though we had to manually complete these tasks. Would appreciate any ideas on how to manage this if it should happen in the future.

Labor:

- Health Services Complex Treatment Room Safety Concerns – Recognition and thank you for CX treatment room key-allows A-Team entry Staffing Updates: Thank you for the prompt action. If a staff member is alone, they've been contacting A-Team and it's been working so far. If ICS is called, they would step out. If only two nurses and there is a medical ICS, and one of the nurses has to leave, the second nurse has been asked to step out until another staff can be present or the other nurse returns. Krista shared that they are working through this as a department for any staff that are still having some concerns regarding this process.
- Out Of Turn Forces: There have been a few clerical errors or things that have been resulting in out of order mandates. Suggest if an out of turn force occurs, the person that was forced in error has a right to take a day off outside of the normal vacation request process rather

- Uniforms: Some members are having issues with getting appropriate sized uniforms. First time Terry has heard of this and will look into it further.
- Screen Protectors: Appreciate us getting the screen protectors and proper eye wear.
- Sick Slips In Files: Can we follow up with some supervisors to ensure that staff no longer have old sick slips in their file and would like them removed.
- Updating HR Contact List on SharePoint/Boards at Work: Documentation has been submitted to the MSOP SharePoint site and is there for all staff as a resource.
- 5/2 Rotation: Interested in a pilot program with a 1/3 of the program with volunteers. Staff have been asking for this since we're losing people over to DOC. Would like to get together with Management to discuss further.
- Omega Unit: Concerns with staff that are assigned to Omega?

Date: Thursday, February 3, 2022

Time: 1:30 p.m.

Location: Employee Development Room 145 and Microsoft Teams

Agenda items: submit proposed agenda items to the local Human Resources representative (dhs.msop.hr@state.mn.us) no later than 4:30 p.m. Tuesday, January 01, 2022.

Follow contract and put bulletin boards in the breakrooms. Not asking for access to specific areas, but would like to ensure boards are located to ensure proper notification

Nursing area – make shift break room would like a little space on that board.

Board up front – still does not have

Kitchen area does not have a space set up.

Not all staff go in to the breakrooms.

Assist in following guidelines for social distancing.

Terry stated that they have access but they choose to not go in the breakrooms.

Boards that are currently available are not being maintained.