NYC GLENICAL ADMINISTRATIVE EMPLOYEES DC 37 + APSCME + AFA-CIO

Policies & Procedures Guide

Ronnie Harris Memorial Scholarship Program for Local 1549 Members

Revised October 2023

The Local 1549 Member Scholarship Fund is a member benefit-based initiative allowing for the presentation of five (5) \$1,000 scholarships, with restrictions, to Local 1549 members.

Local 1549 Scholarship Fund

The guidelines are as follows:

- 1. Applicant must be a member of Local 1549 for at least one (1) full year prior to the date of the application.
- 2. Member must have submitted an application of admission to an accredited college or university and will be attending the accredited college or university in September of the application to the Scholarship Fund
- 3. Completed applications must be submitted with a copy of proof of attendance to the accredited college or university (e.g.- registration letter from the college). The completed application form, with the supporting documents, must be received by the Committee no later than the November 30,2023. **Applications** will not be accepted after the deadline.
- 4. Incomplete applications will be returned.

Five (5) winners will be selected in a random drawing from all eligible applications. Local 1549 reserves the right to decrease the number of winners for any given year without prior notice.

- 5. The Committee will confirm that winners are attending an accredited college or university in the year in which the scholarship is awarded.
- 6. No current member of the Committee is eligible to receive a scholarship from the Local 1549 Scholarship Fund.
- 7. During the administration of the Scholarship Fund, members may submit one (1)application.
- 8. No awards will be distributed until a current Bursar's receipt from the accredited college or university has been provided to the Committee. This document must be received by the Scholarship Committee **no later than November 30,2023**
- 9. All decisions of the Committee are final. Local 1549 reserves the right to discontinue this program without advance notice.
- 10. Application forms can be obtained by contacting the Local 1549 Business Office at (212) 815-1549. Via email Admins @ local1549.com
- 11. All applications and supporting documents must be submitted via mail to:

Local 1549 R.H.M Scholarship Fund 30 Vesey Street 12 Fl New York, NY 10007

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RONNIE HARRIS MEMORIAL SCHOLARSHIP APPLICATION FOR LOCAL 1549 MEMBERS

Local 1549 Member Information

Name	Last 4 Digits of Soc. Sec. #
Civil Service Title	Agency
Home Address	
Home Tel. No. ()	
College or University Attending	
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IMPORTANT: CURRENT TRANSCRIPT, REGISTRAR'S RECEIPT OR OFFICIAL LETTER OF ACCEPTANCE MUST BE ATTACHED TO THIS APPLICATION. INCOMPLETE APPLICATIONS WILL BE DEEMED INELIGIBLE. BEFORE CHECKS ARE ISSUED, PROOF OF ATTENDANCE WILL BE NECESSARY (E.G. - BURSAR'S RECEIPT, A LETTER ON SCHOOL LETTERHEAD, ETC.). PROOF OF ATTENDANCE MUST BE RECEIVED BY THE SCHOLARSHIP COMMITTEE NO LATER THAN THE LAST FRIDAY IN OCTOBER OF THE YEAR IN WHICH THE APPLICATION IS SUBMITTED.