

TF (task force recommendation): To Research Training Conditions Committee

Who is the RTCC: 3 faculty, 3 GRs, 1 central staff (eg CDI, library)

**note: conflict of interest: GR can ask a committee member to be removed from their case if there is a conflict of interest*

Process for review

MP: 1) Assistant Dean for Student Affairs (*Who?*) delegates case to “appropriate Graduate Studies Education Leader” who gathers information and categorizes report

2) Depending on the nature of the report Student Affairs a) reports to AAEO b) reports to Scientific Integrity Council c) discusses the case with your boss and/or your boss’s boss and decides what they want to do about it (“determinations made re: appropriate action”)

3) De-identified aggregated trend reports shared with Graduate Council, Graduate Student Organization, Combined Chairs, SOM Leadership, Graduate Students, Provost’s Office

TF: 1) RTCC hears complaint either at their scheduled monthly meeting or at specially convened session. GR is made aware of guidelines for documentation/witnesses/other supporting materials. Proceedings are audio recorded. Each party can bring at least one support person to the proceedings (eg a union steward).

2) RTCC will prepare a statement of their resolution (including any dissenting opinions) within 10 business days of the hearing. A copy of the report will be forwarded to all parties in the complaint, the dean’s office, and GRU.

3) All parties involved have the right to appeal the decision of the RTCC to the provost. The provost will review the matter and notify the parties involved of the final decision within 30 calendar days.

4) If recommendations are not being followed, the parties can submit a written complaint to RTCC; if a faculty member is found to be noncompliant, the RTCC may recommend restrictions to the provost including but not limited to a ban on accepting new students/GRs until all issues have been properly addressed.